



# Visitor Parking Validation Request

Please complete the form and return it to Parking Services | 1945 Starvine Way, Clairmont campus via email to parking@emory.edu.

Validation tickets may be picked up from the Parking Services Office at 1945 Starvine Way, Clairmont campus, Level 4 Suite 400B five (5) business days after submission. An email will be sent to the contact person below when validations are ready for pickup.

## I. APPLICANT INFORMATION

Date \_\_\_/\_\_\_/\_\_\_ Dept. Name: \_\_\_\_\_ [ ] Emory University [ ] Emory Healthcare

Authorized Dept. Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Authorized Department Signature : \_\_\_\_\_

Speed Type # (10 digits) \_ \_ \_ \_ \_ Phone: \_\_\_\_\_

## II. RATE SCHEDULE

*Fishburne, Peavine, Michael St., Oxford Rd, Starvine (Clairmont)*

*Lowergate East/West and 1525 Clifton*

UNIVERSITY PARKING RATES	
15 min to 1 hour	\$6.00
1 hour to 2 hours	\$8.00
2 hours to 3 hours	\$9.00
3 hours to 4 hours	\$12.00
4 hours to 24 hours	\$14.00
Lost ticket	\$25.00

HEALTHCARE PARKING RATES	
30 minutes to 1 hour	\$6.00
1 hour to 3 hours	\$8.00
3 hours to 4 hours	\$9.00
4 hours to 7 hours*	\$12.00
7 hours to 24 hours	\$14.00
Lost ticket	\$25.00

*\*Lowergate patient/visitor rate capped at \$12 through Guest Services Concierge*

## III. VALIDATION REQUEST

Please indicate the quantity of validation tickets you are requesting below:

\_\_\_\_\_ Full Validation SpeedType will be billed for actual usage up to the full amount of the validation. Please Qty. use "Capped Amount" selection below if you would prefer to cap the amount of the validation.

\_\_\_\_\_ Capped amount \$ \_\_\_\_\_ Qty.

Validations are billed when used, typically billed during the month used by the visitor.

For questions related to Special Events on campus, contact parking@emory.edu.

If your request is for a Special Event, how many visitors do you anticipate parking on campus? \_\_\_\_\_

Please specify preferred location for guest parking:

- Fishburne, Peavine, or Michael St.
- Starvine deck at Clairmont campus
- Oxford Rd. deck

OR

- Lowergate East/West
- 1525 Clifton

### Office Use Only

Batch Number: \_\_\_\_\_ Validation Number Range: \_\_\_\_\_ to \_\_\_\_\_

Department Notified: \_\_\_/\_\_\_/\_\_\_ Prepared By (Init.) \_\_\_\_\_

Tickets released to: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ (Parking staff initials)

Print Name here \_\_\_\_\_ Phone \_\_\_\_\_