

Emory Transportation and Parking Services
Bike Rental Agreement

General Guidelines

- All students, faculty and staff are eligible to rent a bike.
- A valid Emory ID must be furnished to check out a bike.
- All bikes rented must be returned no later than 2:45PM on the last day of the contract to the Transportation and Parking Services Office, Ste. #400B, on the 4th floor of the Starvine deck.
- PLEASE NOTE: If a bike is not returned and checked in by 2:45 p.m., the user will be charged late fees as set forth below and **will be charged the full replacement cost of the bicycle (\$650)** if it is not returned. Please allow fifteen (15) minutes for bikes to be checked in.
- Anyone renting a bike must demonstrate in person that they have an approved and functional U-Lock (e.g., Bulldog, Kryptonite, or another reputable brand). If a lock is leased, all keys must be returned and the lock cannot be damaged (normal wear and tear is excluded). Loss of any key or failure to care for the lock will result in the renter's responsibility for the replacement cost of the locking system.
- Regular wear and tear maintenance is included in the rental prices. This includes flat tire repairs and unlimited brakes, derailleur and other basic adjustments. Bicycle maintenance is provided by The Fixie. Individuals submitting their bikes for repairs should complete this form and one of the mechanics from The Fixie will follow-up to schedule the repair: <http://bitly.com/berepair>.
- Damages in excess of normal wear and reasonable use will assess a fee in accordance with repair costs including parts and labor, at regular rates from Atlanta Pro Bikes. Examples of damages include (but are not limited to) the major misalignment of a wheel, bent or broken shifters, cracking in the frame, etc. This also includes tampering with decals, identifying labels, and locking components. Determination of damage is at the sole discretion of Atlanta Pro Bike and Bike Emory.
- All bicycles will be in "safe", "clean", and "usable" condition before delivery of bicycle to renter. A white front reflector and a red rear reflector are affixed to each bike and must be returned undamaged with the bike, or the security deposit will be forfeited. • To qualify as "safe", "clean", and "usable", bicycles will be delivered with drivetrain components in good working order, such that any occurrence of injury, mechanical failure, or distinguishing visible marks, must have been the result of misuse or mistreatment of the bicycle by the renter.
- Upon signature of this agreement, Transportation and Parking Services transfers responsibility for theft of equipment to renter. Renter assumes responsibility to properly lock bicycle. Theft of the bicycle will result in the assessment of replacement cost to renter.
- Any questions about bike rental policies and/or procedures should be referred to commute@emory.edu.

Cyclist Expectations

- Bicycles are operated as motor vehicles in the state of Georgia. The law mandates that cyclists ride with traffic, not against.
- Visibility is invaluable for cyclists. Pursuant to state law, all cyclists riding at night must have a white front light and a red rear blinking light on the bicycle. It's also encouraged to wear bright colors or reflective gear.
- While state law does not require individuals over the age of 16 to wear a helmet, helmets are critical safety devices, and the renter is expected to wear a helmet while using rented equipment.
- To properly lock the bike, loop the U-lock through the frame of the bicycle and attach it to a loop in the bike rack before securing the lock.
- Refer to '[Georgia Bike Sense Guide](#)' for more safety suggestions and information.
- According to Georgia law, except as provided by resolution or ordinance of a local government for sidewalks within the jurisdiction of such local government authorizing the operation of bicycles on sidewalks by persons 12 years of age or younger, no person shall drive any vehicle upon a sidewalk or sidewalk area except upon a permanent or duly authorized driveway.

Parking Rules and Regulations

- Bicycles are required to park in areas designated solely for that purpose. • Bicycles have ample room to pass around access gates and for safety reasons should not attempt to pass through them.
- Bicycles cannot block accessible entrances/exits from buildings or pathways.
- Bicycles cannot be locked to fences, posts, or emergency light/intercom poles.
- Bicycles cannot be locked to handrails or block an accessible path.
- Bicycles found in violation will be removed and may be reclaimed through the Bike Emory program.

Fees and Schedules:

- Fall Rental Period: August— December - \$100
- Spring Rental Period: January—May - \$100
- Late Bike Fee (not returned to the Parking Office on due date by 2:45 p.m.): \$50 per day
- **Lost Bike Fee: Loss of security deposit and FULL replacement cost of bike: \$650**
- Lost Key or Lock: \$50
- Damage Fee Due to Misuse of Bike: Cost of parts and labor
- **A Security Deposit of \$50 will be required when picking up the bicycle.** The renter may receive the full security deposit upon returning the bike in a safe, clean, and usable condition.