REQUEST FOR PARKING ASSIGNMENT EXCEPTION
2009–2010 ACADEMIC YEAR

• Campus parking is available to University retirees at no cost. The retiree permit is
  non transferrable, it is intended to be used for occasional campus visits, and should
  be used only by retirees not receiving compensation from Emory.
• Retiree parking assignments are generally made to Peavine, Clairmont and Michael Street parking decks.
• Exceptions for an alternate assignment will be considered in the case of a disability or other special circumstance.
• Completed Assignment Exception forms can be faxed to Parking Services at (404) 712-8655, emailed to parking@emory.edu,
  or delivered to 1701 Lowergate Drive, Atlanta, Ga. 30322.
• The Parking Office will communicate a decision by email or telephone using the information provided on this form within ten
  (10) business days of receipt of completed form.

Permit Holder: ____________________________________________________________

Email address: _______________________________________ Telephone: ______________________

Current Deck Assignment: _____________________ Preferred Deck Assignment: _________________

How often do you expect to be parking on campus? __________________________
(please provide an estimate of the number of times per month or per year to assist in this process)

I am requesting an assignment exception for the following reason(s):

➢ [ ] Accessible Accommodation. I need a specific parking assignment due to a physical disability. I am
  attaching a copy of my state issued accessible parking permit and I will direct the Campus Office of Disability
  Services to contact Parking Services OR I do not have a state issued accessible parking permit but do have a
  special physical need as specifically described below.
➢ [ ] Other. I am requesting an alternate parking assignment due to the specific reason outlined below.

Please explain fully the reason(s) you are requesting an exception to the retiree parking assignment
policy/procedure (use reverse side if needed):

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Signature: _____________________________ Date: ____|____|____

REV.08/09